

APRIL 6, 2011

The regular meeting was called to order by Chairman Hogan at 8:10pm & Mr. Marini led all present with the salute to the Flag . Roll call was taken Kirkland , Warshany, Hogan & Spevak were present . Flannery was excused . Sign in sheet was on table for attendance . Others in attendance were : Youssouf , Petrics , Larson , Marini , Keaney, Perrone, Hall , Tom Kirkland ,Capt. Sacks & Auletta .

Chairman Hogan asked if all Fire Comm had enough time to review minutes from March 2,2011 meeting . YES Mr. Warshany made a motion to accept as read & 2nd by Mr . Kirkland ,approved by all.

IT OFFICER- Hall

1. Report was given
2. Discussed ID machine
3. Pres. Auletta discussed purchase of projector for upstairs training room . Fire Co was planning on purchasing ,since funding was a issue last month. Kirkland stated it was a issue because , we didn't receive any monies yet from the Manalapan Twsp.

CHIEF'S REPORT

Sta. 26-2Chief Keaney reported responding 51 fire calls with 435.07 manhrs.

Upcoming Events : Reported by Chief Keaney

1. April 11 th.....Fire Co. mtg. @ 8pm
2. April 18 th.....Urban Interface Class @ Sta. 12-1 / 7:30pm
3. April 25 th.....Drill
4. May 2ndWork Detail
5. May 4 th.....Fire Comm mtg @ 8pm
6. May 9 th.....Fire Co. mtg. @ 8pm

Following items reported by Chief Keaney & his Line Officers:

1. Lt. Auletta reported purchase of (4) Molotrbo # XPR 8350 portable 's
Total cost of : \$838.50 X 4 = \$3,354.00
2. Chairman Hogan stated we received quote for Vehicle Detailing of 11
Units for 2011 /cost of \$2,500.00 from Eric Sacks / New Business
3. Lt. Belote handed in list of damaged gear inventory / New Business

Sta. 12-1Asst Chief Tom Kirkland reported responding to 22 fire calls with 125.55 manhrs in Sta.26-2 area & 4 fire calls with 39.41 manhrs In 26-2 primary area
Chief Kirkland reported that there Brush unit was out of service at Present time, being worked on .

TRUCK REPORT-Sorscher

1. 26-2-67.....Body,fender, & paint repairs.....Franklin Auto Body
2. 26-2-80.....Repair oil leak at drain plug.....First Priority
3. 26-2-90.....Regular pump,chassis,gen. & ladder Service...First Priority
New rear struts in rear compartment.....In House
Lubricate outrigger control levers.....In House
4. 26-2-93.....Road Service & new r/rear outside tire.....Edwards Tire
New foam pressure hose installed.....First Priority
5. 26-2-98.....Repair Drivers door inside latch.....In House
6. 26-2-66.....Install new H/Duty waterproof charging
Receptacle at rear bumper.....East Coast Lighting

President of the Fire Co.- Auletta

1. Fire Contract for 2011 was signed & handed in.
2. Manalapan Day
3. Memorial Day Parade

LEGAL- Youssouf

1. Resolution- DCA Budget.....Amending & supplementing the proposed 2011 Budget .
2. Monmouth County Sheriff's Office c/o Mon. County Dispatch.....Barbara Manalapan Twsp. District # 1 & 2 are staying with MC Dispatch
Cost of Alarms : 2009\$ 4,058.44
2010..... zero
2011.....\$7,568.14
2012.....Service FEE Proposal
3. David Gomes / CrossRoads Const. letter was read . The amount of \$1400.00 to repair the defective workmanship ,regarding tile & sealant installed . The amount of \$5,776.93 was being held as retainage , less \$1400.00 . A check was to be sent in the amount of \$4,376.93 representing full & final payment under the contract for Kitchen Renovation. Mr. Kirkland made a motion for Mr. Youssouf to send letter & 2nd by Mr. Spevak , approved by all.

AUDITOR- Petrics

Legislation to share Tax appeal /outside cap. Increase of Budget is necessary in the Future.....impact of Tax Rate hasn't been passed as of yet.

ADMINISTRATOR'S REPORT- Marini

- 1.It has been discussed that Fire Comm Budget Election might be held in November instead of February. Mr. Youssouf stated that might not happen.
2. LoSap payment \$1,558.00

FIRST AID- Capt Sacks.....No Business

BOOKKEEPER- Larson

1. Received First Quarter check from Manalapan Twsp.
2. PERS pension

INSURANCE- Warshany/ Marini

Fire Fighter James Thompson accident report/copy attached

EQUIPMENT- Flannery/ Kirkland

GPS

OLD BUSINESS-

GPS

NEW BUSINESS

1. Vehicle Detailing / cost of \$ 2,500.00 Motion made by Mr. Warshany & 2nd by Mr. Kirkland, approved by all.
2. Damaged gear to be disposed of . Motion made by Mr. Warshany & 2nd by Mr. Kirkland, approved by all.
3. Mr. Kirkland made a motion to purchase (4) Molotrbo # XPR 8350 portable radio's At cost of \$3,354.00 & 2nd by Mr. Warshany ,approved by all

Mr. Kirkland made a motion to OPEN PUBLIC PORTION at 9pm & 2nd by Mr. Warshany, approved by all NO BUSINESS Mr. Kirkland made a motion to CLOSE PUBLIC PORTION at 9:02pm & 2nd by Mr. Warshany, approved by all.

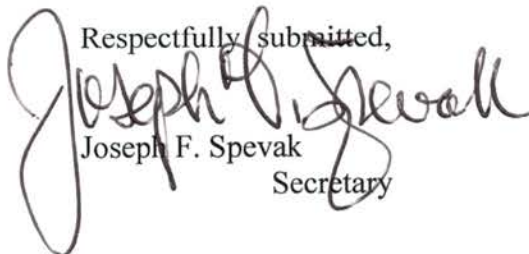
TREASURER'S REPORT- Kirkland

Mr. Warshany made a motion to pay bills & 2nd by Mr. Kirkland , approved by all.

GOOD & WELFARE-

No Workshop meeting on April 21,2011

Since there was no further business Mr. Warshany made a motion for adjournment at 9:15pm & 2nd by Mr. Kirkland, approved by all

Respectfully submitted,

Joseph F. Spevak
Secretary

MEMO

FAKED 7-5-11
2:35 PM (M)

To: All Tenants

We are in the process of updating our records for all out tenants. Please fill out the information below and either mail, with your rent, fax to 732-462-4030, or E-mail to Santo Pezzotti @ aol.com, it would be greatly appreciated.

The complete company name: BOARD OF FIRE COMMISSIONERS DIST #2 Twp. of MANALAPAN

The correct company address: 5 SWEETMAN'S LANE MANALAPAN N.J.

Current phone number: 732-462-2473


Fax #: 732-462-2523

Emergency contact person: JOHN J. MARINI

Emergency phone number: 732-803-6173

E-mail address: J.Marini@Twp.manalapan.nj.us

Thank you,


Santo Pezzotti
Property Manger



Joseph D. Youssef
Attorney at Law

137 Route 9 South • P.O. Box 809
Manalapan, New Jersey 07726
732/972-3010
Fax 732/972-1521

April 6, 2011

Crossroad Construction Corp.
312 Emmet St.
Newark, N.J. 07114

Attn: David Gomes

**RE: MANALAPAN TWP. F.D. NO.2
Kitchen Renovation Project**

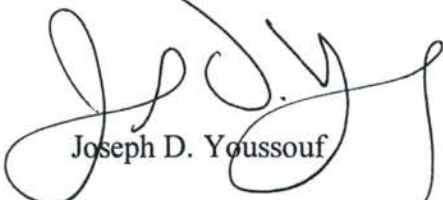
Dear Mr. Gomes:

As you may recall, the undersigned is attorney for the Board of Fire Commissioners of Fire District No.2 Manalapan Township. By way of Resolution dated August 5, 2009 your company was awarded a contract for the renovation of the kitchen located in the Manalapan Township Volunteer Fire Company No.1 firehouse. Included in that project was the installation of new floor and wall tiles in the bathrooms adjacent to the kitchen area. The job that your company performed was unacceptable to the Board of Fire Commissioners. The tiles were improperly installed in that the sealant applied to the tiles was not properly applied. This serious defect in workmanship was previously brought to your attention and you offered a \$400.00 credit to the Board to correct the defective workmanship. The Board of Fire Commissioners rejected your settlement offer.

The Board has subsequently had the above referenced problem fixed at a cost of \$1400.00 and has decided to deduct that amount from your retainage. As of the date of the writing of this letter the Board holds retainage in the amount of \$5,776.93 on your contract. Accompanying this correspondence is a check in the amount of \$4,376.93 representing full and final payment under the contract for kitchen renovations at the

firehouse. Your negotiation of this draft will constitute full and final acceptance of this settlement offer and will constitute an accord and satisfaction of this contract dispute.

Very truly yours,



Joseph D. Youssouf

cc: Brd. F. Comm.

Ronald M. Schneider & Assoc., LLC

Very truly yours,

Joseph D. Youssouf

cc: Brd. F. Comm.

Ronald M. Schneider, A.I.A.

GEAR CLOSET INVENTORY

March 2011

Damaged Gear

<u>TYPE</u>	<u>SERIAL #</u>	<u>REASON</u>	<u>MFG DATE</u>
Jacket	0110005459	Stitching/holes	10/25/2001
Pants	0110005464	Stitching/torn	10/25/2001
Pants	0010004663	Holes	10/25/2000
Pants	0401004801	Left leg holes	01/21/2004
Pants		Stitching	01/ /1996
Ext Gloves		Holes	
Jacket	0212005836	Holes	12/24/2002
Jacket		Stitching	



ELLIOT BELOTE

Month End Review

Purchase order requests for the following items were made in the month of March:

Purchase Order #	Date:	Description:
N/A		

To date, the following items have been received in good condition:

- (1) Fargo DTC-4500
- (1) Fargo Polyguard Overlaminatate
- (1) Fargo DTC Color Ribbon

Items still waiting to be received:

N/A

Administrative

26-2-78's MDT was updated as it wasn't receiving / sending data to the County's CAD system. All laptops with the FireMobile software on it will have to be sent out in the near future to have the latest update installed on them.

The replacement ID card printer was received and installed. The unit came with a bad overlaminatate sensor which is being replaced by Fargo. In the interim, all members were issued their 2011 membership cards & accountability tags.

NFIRS

The NFIRS program data is being backed up to the network storage device as per the chief's request.

FireCompanies.com

FireCompanies.com has made the fire company's website "live". It can be accessed by visiting:
<http://www.MTFC1.org/>

Respectfully submitted,

Peter Hall
 Information Technology Officer

Employee Work Status Report

U.S. HealthWorks - Jamesburg
1085 Cranbury South River Rd.
Suite 2
Jamesburg NJ 8831
Phone: (609) 409-1900
Fax: (609) 409-2565

4/06/11 THOMPSON, JAMES 3/26/11 MANALAPAN TWP FIRE CO #1
Date Name of Injured Employee DOI Name of Company

Please call JOHN MARINI at (732) 462-1112 with report after treatment.
Company Representative Phone number

Contacted Unable to reach Other _____ Initials EMA

Check In Time: 11:50 AM

Check Out Time: 1:36 PM

Diagnosis: 840.9 SPRAIN SHOULDER/ARM NOS

May return to work on: 4/06/11

with no restrictions

OR

with the following restrictions:

- No lifting more than _____ lbs. (Floor-to-Waist)
- No lifting more than _____ lbs. (Waist-to-Shoulder)
- No forceful pushing or pulling
- No bending or stooping
- No kneeling or squatting
- No climbing stairs or ladders
- No work at heights, driving or use of hazardous machinery
- No prolonged walking or standing. Predominantly sitting work
- Sitting work only
- No reaching or overhead work
- Needs to be able to alternate sitting and standing periodically.
- Avoid exposure to irritants (dust, solvents, etc.)
- No repetitive hand/wrist motion L R

X-rays/Results: _____

Treatment: ADVIL PRN

Referral: _____

Comments _____

PATIENT HAS BEEN DISCHARGED FROM CARE

PATIENT SIGNED WORK STATUS REPORT

Additional restrictions _____

Work status and restrictions are effective as of today and through the employee's next appointment unless otherwise noted.

Recheck: _____

Physician's Name CHHABRIA, SARLA, M.D.
PLEASE PRINT

Signature _____

STATE OF NEW JERSEY
EMPLOYER'S FIRST REPORT OF ACCIDENTAL INJURY OR OCCUPATIONAL ILLNESS

1. CARRIER NAME, ADDRESS LIBERTY MUTUAL GROUP		1A. POLICY NUMBER	1B. EFFECTIVE DATE	EXPIRATION DATE	
2. DATE OF INJURY OR ILLNESS		TIME OF DAY ----- a.m. ----- p.m.			
Location No. _____ Insd. Report No. _____		O.S.H.A. CASE NUMBER _____			
MAIL DUPLICATE (YELLOW) TO					
SEND REPORT IMMEDIATELY AFTER INJURY DO NOT WAIT FOR DOCTOR'S REPORT					
<p>THIS FORM (IN QUADRUPPLICATE) MUST BE COMPLETED IN THE FOLLOWING CASES ONLY:</p> <p>(1) FOR EVERY ACCIDENTAL INJURY OR ILLNESS WHICH SHALL CAUSE A LOSS OF TIME FROM REGULAR DUTIES BEYOND THE WORKING DAY (OR SHIFT INCLUDING SUNDAY OR ANY DAY ON WHICH EMPLOYEE WOULD USUALLY WORK, OR</p> <p>(2) WHICH SHALL REQUIRE MEDICAL TREATMENT BEYOND ORDINARY FIRST AID, OR</p> <p>(3) FOR THE OCCURRENCE OF AN OCCUPATIONAL ILLNESS WHETHER OR NOT TIME IS LOST.</p> <p>COMPLETE THIS FORM IN ACCORDANCE WITH THE INSTRUCTIONS ON BACK OF THIS WHITE SHEET. MAIL IT PROMPTLY AS POSSIBLE. IN ALL CASES NO LATER THAN THE START OF THE SECOND (2nd) WORK DAY AFTER INJURY OCCURRED. IN CASE OF A FATAL OR SERIOUS INJURY (one that requires medical attention) COMPLETE AND MAIL THIS IMMEDIATELY.</p>					
PLEASE PRINT OR TYPE SEE DETAILED INSTRUCTIONS ON REVERSE SIDE (White Sheet)					
3. FIRM NAME MANALAPAN TWP FIRE CO 1 26-2		<input type="checkbox"/> New Jersey Registration No. or <input type="checkbox"/> Federal Employer Identification No.		5. SIC NO. _____	
7. MAILING ADDRESS (Please include City, Zip) 5 Sweetmans Lane Manalapan NJ		8. TELEPHONE NO. (Area Code)	9. NATURE OF BUSINESS		
LOCATION, IF DIFFERENT FROM MAIL ADDRESS					
EMPLOYEE	10. NAME LAST NAME - FIRST NAME - MIDDLE NAME Thompson James A		11. SOCIAL SECURITY NO. 094-68-5283	12. Date of Birth 11/16/1981	
	15. HOME ADDRESS (Number and Street, City, Zip, County) 6 CRAIG COURT Millstone NJ 08535		16. MARITAL STATUS Single	17. DATE OF HIRED	
	13. TELEPHONE NO. (Area Code) 732-522-2770	20. WAGES Weekly \$ _____ Hourly \$ _____	18. DEPARTMENT WHERE EMPLOYED Manalapan Twp #1		
	24. WHERE DID ACCIDENT OR EXPOSURE OCCUR? (Address, City, County) Monmouth County Fire Academy		21. OCCUPATION (Regular Job Title)		
INJURY	25. WHAT WAS EMPLOYEE DOING WHEN INJURED? (Be specific) (Please use separate sheet if necessary) VENTING i forcible entry ops.				
	26. OBJECT OR SUBSTANCE, MACHINE OR TOOL THAT DIRECTLY INJURED EMPLOYEE				
	27. NATURE OF INJURY OR ILLNESS AND PART OF BODY AFFECTED (Formal Diagnosis Not Required) Strain in left arm bicep ? ELBOW.				
ILLNESS	28. DID EMPLOYEE DIE? <input type="checkbox"/> Yes, date _____ <input checked="" type="checkbox"/> No		29. WAS EMPLOYEE UNABLE TO WORK ON ANY DAY AFTER INJURY? <input type="checkbox"/> Yes, date last worked _____ <input checked="" type="checkbox"/> No		
	30. HAS EMPLOYEE RETURNED TO WORK? <input checked="" type="checkbox"/> Yes, date _____ <input type="checkbox"/> No				
	31. NAME OF TREATING DOCTOR, IF ANY		32. DOCTOR'S ADDRESS (Number and Street, City, Zip)		
	33. IF HOSPITALIZED, Name of Hospital		34. ADDRESS OF HOSPITAL (Number and Street, City, Zip)		

IMPORTANT NOTICE OF SPECIAL FILING RIGHTS FOR UNEMPLOYMENT INSURANCE BENEFITS

The New Jersey Unemployment Compensation Law provides special filing rights for workers upon recovery from a work-related injury or illness.

Eligibility for unemployment insurance benefits may be based upon wages earned prior to your disability.

NOTE: THESE BENEFITS ARE POTENTIAL UNEMPLOYMENT INSURANCE BENEFITS. YOU SHOULD CONTACT THE DIVISION OF PROGRAMS - UNEMPLOYMENT AND DISABILITY INSURANCE FOR ADDITIONAL INFORMATION. DO NOT CONTACT THE DIVISION OF WORKERS' COMPENSATION.

COMPLETED BY: (Print or Type) Adam M Kearney	TITLE:
SIGNATURE:	DATE 3/28/2011

NEW JERSEY DEPARTMENT OF LABOR
DIVISION OF WORKERS' COMPENSATION
 CN 381
 TRENTON, NEW JERSEY 08625-0381

MAIL ORIGINAL (White) TO

BLUE COPY RETAINED BY EMPLOYEE,
 PINK COPY FOR PERSONNEL RECORDS.

FILING OF THIS REPORT IS NOT AN ADMISSION OF LIABILITY

Manalapan Twp Fire Company

Board of Fire Commissioners

Dist # 2

2011 Bid for Vehicle Detailing

26-2-66

26-2-67

26-2-77

26-2-78

26-2-80

26-2-86

26-2-87

26-2-88

26-2-90

26-2-93

26-2-96

Total \$ 2,500.00

Eric Sacks _____

732-620-9007

Rec'd Aguilera, 2011

TRANSMISSION VERIFICATION REPORT

TIME : 03/23/2011 11:04
NAME :
FAX :
TEL :
SER.# : BROG6J512501

DATE, TIME
FAX NO./NAME
DURATION
PAGE(S)
RESULT
MODE

03/23 11:03
16099847388
00:00:44
03
OK
STANDARD
ECM

BOARD OF FIRE COMMISSIONERS

MANALAPAN TOWNSHIP FIRE DISTRICT NO. 2

P.O. BOX 54, TENNENT, NEW JERSEY 07763

Telephone 732-866-8923

Fax 732-462-2523

March 23, 2011

To
Bureau of Authority Regulation
P.O. Box 803
Trenton, N.J 08625

Fax # 1-609-984-7388
Phone # 1-609-984-0132

3 pages
sent

FROM
JOSEPH F. SPEVAK
Secretary



State of New Jersey
DEPARTMENT OF COMMUNITY AFFAIRS
101 SOUTH BROAD STREET
PO BOX 800
TRENTON, NJ 08625-0800

CHRIS CHRISTIE
Governor

KIM GUADAGNO
Lt. Governor

LORI GRIFA
Commissioner

March 10, 2011

Board of Commissioners
Manalapan Township Fire District #2
PO Box 54
Manalapan, NJ 07763

Dear Commissioners:

Attached is a copy of a blank 2011 Fire District Budget Election Results Certification form that was sent to the Commissioners on February 17, 2011. As of March 10, 2011 the Bureau of Authority Regulation has not received these results. Please complete and submit to the Bureau as soon as possible.

The Division requires this information for several reasons; the most important being the amount to be raised by taxation must be certified to your municipality.

Please mail the results to the Division as soon as possible and, if possible, please fax also. Our fax number is (609) 984-7388.

Our phone number if you have any questions is (609) 984-0132.

Thank you for your assistance.

Sincerely,

Thomas H. Neff, Director

By:

Marc Pfeiffer, Deputy Director
Division of Local Government Services

MP:se
FDLAELECRSLTS
Enc.
c: Manalapan Township



BOARD OF FIRE COMMISSIONERS

MANALAPAN TOWNSHIP FIRE DISTRICT NO. 2

P.O. BOX 54, TENNENT, NEW JERSEY 07763

Telephone 732-866-8923

Fax 732-462-2523

March 23, 2011

To
Bureau of Authority Regulation
P.O. Box 803
Trenton, N.J 08625

Fax # 1-609-984-7388
Phone # 1-609-984-0132

3 pages
sent

FROM
JOSEPH F. SPEVAK
Secretary

Fax# 732-462-2523
phone# 732-866-8923
cell# 732-620-0573

Sorry, for the delay, never received
budget election form, until receiving this one
that was mailed on 3/18/11 Thank you
Joe Spevak Secretary

 OFFICIAL ELECTION RESULTS REPORT

Manalapan Twp.
 Fire Comm.
 Dist #2
 PO, Box 54
 Tenment, NJ
 07763

Date 02/19/11 Time 9:03 PM
 Serial Number 25823
 Protective Counter 2182
 Public Counter 48
 Precinct/District
 Manalapan Fire District
 Polling Place ID 261112
 Ballot Version 1
 Report Source Internal Machine Memory
 Monmouth County
 2011 Fire Elections
 February 19, 2011

Candidate	Candidate Totals	Total
* Manalapan D2 Commission F7		(1)
G7 Richard W. Hogan		39
H7 Write-In		0
* Manalapan FD02 Question F8		(1)
G8 Yes		37
G9 No		11

Write In Votes
 No Write In Votes In Memory

Election Officers

Please Complete After Closing The Polls
 We the undersigned Election Officers do hereby certify that on the 19 day of Feb 2011 this board under the scrutiny of each member, closed the polls from further voting, obtained this printed record of votes cast on this machine and that after the polls closed, the Protective Counter read 2182 and the Public Counter read 48 and the machine has been sealed with seal # 0031126

Signed:
 Carolyn Hasney
 Maryann Marino

2011 FIRE DISTRICT BUDGET ELECTION RESULTS CERTIFICATION

Municipality:	MANALAPAN TWP	Fire District #:	2
County:	MONMOUTH		

2011 ADOPTED BUDGET	
Amount to be Raised by Taxation	\$ 1,032,482
Tax Rate Per Hundred	\$ 0.047
Total Yes Votes	# 37
Total No Votes	# 11

OTHER REFERENDUM QUESTIONS

	Levy Cap Referendum (N.J.S.A. 40A:45-45.1 et seq.)	Initial LOSAP N.J.S.A. 40A:14-183 et seq.)	CAPITAL PROJECTS (N.J.S.A. 40A:14-84 AND 85)		
			Capital #1 Description of Project:	Capital #2 Description of Project:	Capital #3 Description of Project:
Amount	\$	\$	\$	\$	\$
Total Votes	#	#	#	#	#
Total "Yes" Votes	#	#	#	#	#
Total "No" Votes	#	#	#	#	#
% of Yes Votes	%	%	%	%	%

It is hereby certified that the above information complies with the requirements of law and regulation pursuant to N.J.A.C. 5:31-2.4(b),(c) and (d).

Signed Certification:	Joseph F. Spevak		Date:	March 23, 2011
Printed Name:	JOSEPH F. SPEVAK			
Telephone #:	732-866-8923	Fax #:	732-462-2523	
Cell Phone #:	732-620-0573			
E-mail:				

Please include a copy of the Fire District Election Ballot with the Election Results submission. We appreciate your timely assistance in providing these results.

Please return the results to the Division by February 24, 2011, by fax to 609-984-7388, or e-mail to digs@dca.state.nj.us, or by mail to:

Bureau of Authority Regulation
P.O. Box 803
Trenton NJ 08625



WithumSmith+Brown, PC
Certified Public Accountants and Consultants

1144 Hooper Avenue
Suite 202
Toms River, New Jersey 08753 USA
732 341 8728 . fax 732 341 8787
www.withum.com

Additional Offices in New Jersey,
New York, Pennsylvania, Maryland,
Florida, and Colorado

March 22, 2011

State of New Jersey
Department of Community Affairs
101 South Broad Street
PO Box 800
Trenton, NJ 08625-0800

Attn: Marc Pfeiffer, Deputy Director

Re: Manalapan Township Fire District No. 2
2011 Year Adopted Budget

Dear Marc:

I am in receipt of a copy of a letter that was sent to the above referred to fire district, wherein you have stated that you have not received two copies of the 2011 year adopted budget.

Please be advised that two copies of the adopted 2011 year budget were sent to you on January 6, 2011. I also have your acknowledgement as having received these copies on January 11, 2011 (see enclosed copies of receipted mail).

Due to the high volume of paper work in your office, someone may have misplaced it. I also know that you received it, since I was contacted by one of your staff regarding the adopted budget. She requested a copy of the resolution that changed the introduced budget. I contacted the attorney and he also sent this to you.

In any event, I can send you two more copies if you wish. However, these copies cannot be mailed before April 7, 2011. Since the district meets only once a month, and their next meeting is April 6, 2011, and you will need the executed certifications as you have indicated in your letter, I will get these certifications at this April 6, 2011 meeting.

Very truly yours,

Ronald C. Petrics, CPA, RMA

CC: Board of Fire Commissioners
Attorney



State of New Jersey
DEPARTMENT OF COMMUNITY AFFAIRS
101 SOUTH BROAD STREET
PO BOX 800
TRENTON, NJ 08625-0800

CHRIS CHRISTIE
Governor

KIM GUADAGNO
Lt. Governor

LORI GRIPA
Commissioner

March 11, 2011

Board of Commissioners
Manalapan Township Fire District #2
P.O. Box 54
Tennent, NJ 07763

Dear Commissioners:

Pursuant to N.J.S.A. 40A:14-78.2 and N.J.A.C. 5:31 each Fire District is required to submit an adopted budget for each fiscal year to the Director of the Division of Local Government Services. To date, the Manalapan Township Fire District #2 has failed to comply with this statute and submit its 2011 Fire District Adopted Budget to the Division of Local Government Services.

Please forward two certified copies of the entire budget (including pages 11 and 12) as adopted to the Division as soon as possible, to insure compliance with State Statutes and Rules and Regulations as promulgated by the Local Finance Board. Failure to respond will impede the municipality from issuing tax bills for the Fire District.

Your prompt attention to this matter is requested. Further delay could impact on the ability of the Fire District to operate effectively and corrective action by the Local Finance Board could be imposed.

Should you need assistance in completing the Fire District Budget or have any questions regarding statutory compliance, please contact this office at (609) 984-0132.

Sincerely,

Thomas H. Neff, Director
By:


Marc Pfeiffer, Deputy Director
Division of Local Government Services

MP:se
LAADFDBU



SENDER: COMPLETE THIS SECTION

- Complete items 1, 2, and 3. Also complete item 4 if Restricted Delivery is desired.
- Print your name and address on the reverse so that we can return the card to you.
- Attach this card to the back of the mailpiece, or on the front if space permits.

1. Article Addressed to:

Division of Local Government Services
 Bureau of Authority Regulation
 Department of Community Affairs
 101 South Broad Street
 P.O. Box 803
 Trenton, NJ 08625-0803

2. Article Number

(Transfer from service label)

7009 3410 0001 9243 8593

COMPLETE THIS SECTION ON DELIVERY

A. Signature

X

 Agent Addressee

B. Received by (Printed Name)

C. Date of Delivery

D. Is delivery address different from item 1? (YES, enter delivery address below)

 Yes No

3. Service Type

 Certified Mail Express Mail Registered Return Receipt for Merchandise Insured Mail C.O.D.

4. Restricted Delivery? (Extra Fee)

 Yes

UNITED STATES POSTAGE
 PITNEY BOWES
 \$ 009.90
 02 1P
 0003982603 JAN 06 2011
 MAILED FROM ZIP CODE 08753



Priority Mail
 ComBasePrice

SENDER: COMPLETE THIS SECTION

- Complete items 1, 2, and 3. Also complete item 4 if Restricted Delivery is desired.
- Print your name and address on the reverse so that we can return the card to you.
- Attach this card to the back of the mailpiece, or on the front if space permits.

1. Article Addressed to:

Division of Local Government Services
 Bureau of Authority Regulation
 Department of Community Affairs
 101 South Broad Street
 P.O. Box 803
 Trenton, NJ 08625-0803

2. Article Number

(Transfer from service label)

7009 3410 0001 9243 8593

COMPLETE THIS SECTION ON DELIVERY

A. Signature

X

B. Received by (Printed Name)

D. Is delivery address different from item? If YES, enter delivery address below:

3. Service Type

- Certified Mail
- Registered
- Insured Mail
- Express Mail
- Return Receipt
- C.O.D.

4. Restricted Delivery? (Extra Fee)

PS Form 3811, February 2004

Domestic Return Receipt

FIRST CLASS

DIVISION OF LOCAL GOVERNMENT SERVICES
 BUREAU OF AUTHORITY REGULATION
 DEPARTMENT OF COMMUNITY AFFAIRS
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P.O. BOX 54
TENNET, NEW JERSEY 07763

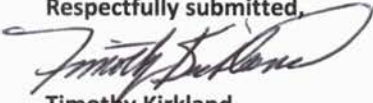
Bill List
Monthly Meeting April 6,2011

ADP	7,493.55
Auto King Parts & Supplies	59.12
Belasco Petroleum Co., Inc.	2,043.24
Brunswick Bank & Trust	70,000.00
Brunswick Bank & Trust	15,706.85
Cablevision	52.28
Charles Sacco	67.41
Chase Manhattan Bank	2,850.00
Continental Fire & Safety, Inc.	1,122.00
Crossroad Construction Corp.	4,376.93
Document Solutions	45.00
Douglas Frueh	67.41
East Coast Emergency Lighting, Inc.	309.00
Englishtown Fire Dept.	9,472.25
FireCompanies.com	239.97
First Priority Emergency Vehilces, Inc.	4,694.87
First Responder Joint Insurance Fund	24,498.00
Franklin Auto Body Inc.	2,526.35
Gordons Corner Water Co.	1,888.92
John Marini	67.41
Joseph Spevak	76.99
Manalapan Fire Co. #1	27,351.00
Manalapan Fire Co. #1	302.03
McNeil & Co.	2,498.00
Millhurst Mills, Inc.	625.00
Netlink	335.50
New Jersey Fire Equipment Co.	94.00
Patrick Flannery	67.41
Richard Hogan	67.41
Thomas Merker	67.41

Timothy Kirkland	337.72
V.E. Ralph & Son, Inc.	456.79
Verizon Wireless	1,231.95
Verizon Wireless	280.77

TOTAL \$	181,372.54
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Respectfully submitted,



Timothy Kirkland
Treasurer